**Systems Administrator**

Neighborhood Sun’s goal is to make renewable energy accessible for everyone, not just the select few. We do this through our industry-leading platform, Sun Engine (™), an advanced software platform that allows us to connect and manage thousands of customers to renewable energy projects. Join our team and be a part of building the best platform in the industry.

We’re a certified [B-Corp](https://www.bcorporation.net/what-are-b-corps), meaning we’ve met the most rigorous standards of social and environmental performance – we believe that business can be a force for good in the world, which is why we’re committed to serving our customers, employees, communities, and the planet**.**

Join our team and help us expand our software platform as we continue to invest in innovation and excellence in execution.

About the Position

* Responsible for the maintenance, configuration, and reliable operation of computer systems, network servers, and virtualization
* Install and upgrade computer components and software, manage virtual servers, and integrate automation processes
* Troubleshoot hardware and software errors by running diagnostics, documenting problems and resolutions, prioritizing problems, and assessing impact of issues
* Provide documentation and technical specifications to IT staff for planning and implementing new or upgrades of IT infrastructure
* Perform or delegate regular backup operations and implement appropriate processes for data protection, disaster recovery, and failover procedures
* Lead desktop and helpdesk support efforts, making sure all desktop applications, workstations, and related equipment problems are resolved in a timely manner with limited disruptions
* Responsible for capacity, storage planning, and database performance

Qualifications

* Associate or Bachelor's degree in Computer Science, Information Technology, System Administration, or a closely related field, or equivalent experience required
* 3-5 years of database, network administration, or system administration experience
* System administration and IT certifications in Linux, Microsoft, or other network related fields are a plus
* Working knowledge of virtualization, VMWare, or equivalent
* Strong knowledge of systems and networking software, hardware, and networking protocols
* Experience with scripting and automation tools
* A proven track record of developing and implementing IT strategy and plans
* Strong knowledge of implementing and effectively developing helpdesk and IT operations best practices, including expert knowledge of security, storage, data protection, and disaster recovery protocols

Working at Neighborhood Sun

This is a full-time, permanent position working Monday to Friday, with possible weekend work. We offer health insurance with vision and dental, matching retirement contributions, parking and metro coverage, as well as 15 personal days/year.

We encourage all our employees to take ownership over their roles as well as the opportunity to fail forward. We’re passionate about providing an inclusive atmosphere that let’s everyone’s voice be heard,and provides opportunities for professional and personal growth.

How to Apply

Please send a resume and cover letter to hello@neighborhoodsun.solar.

We value diversity and inclusion and encourage all qualified people to apply. If we can make this easier through accommodation in the recruitment process, please contact us.